



ADDMORE FEDERATION
'Together we add more'

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Executive Headteacher: Mrs Kim Stokes

Date: Thursday 17th December 2020

Dear Parents/Carers,

We hope you are all well in these very challenging times.

We are sure you will have heard on the news, that the Department for Education sent advice to all school leaders last week, that we could change the end of term arrangements. The suggestion in the media was that this would be an additional holiday, but in fact the DfE guidance stated that this day would need to be made up later in the year. The DfE also now requires that school leaders are to be "on-call" to support test and trace for the first 6 days of the holidays. This means that senior leaders will need to be available up to and including Christmas Eve.

As we stated last week, **we have no intention of changing our end of term arrangements** at such short notice. We believe the information from the DfE has come too late to change our arrangements as this would place significant challenges on parents to arrange childcare at the very last minute, which may incur a cost to the family just before Christmas. **HOWEVER, we do ask that you take notice of some very important protocols which will support us in the new expected role for the first six days of the Christmas holidays.**

Under current Public Health England guidelines, anyone who has been in close contact with someone displaying COVID-19 symptoms within 48 hours of the onset of these symptoms, is required to self-isolate to prevent potentially spreading the virus. The **isolation period is now 10 days and not 14.**

IMPORTANT CHRISTMAS HOLIDAY PROCEDURES

Should your child become symptomatic during the weekend of 19th and 20th December, please follow these steps:

1. **Email the school** admin or head's address to register the concern, detailing carefully the timing of the onset of the symptoms.

moretonsay@addmorefed.shropshire.sch.uk

head@addmorefed.shropshire.sch.uk

I will check both emails daily between 9 am and 12 pm. During this time the school will gather information ready for Test and Trace in case of a positive outcome to the test.

2. **Book a Covid test** for your child (and their contacts in your household) and inform us of the date and time of the test.





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3. Once the **test result** is known **contact the school again** via email. Please contact the school whether the test is negative or positive, so that we can pass on the information to other parents.
4. If the test is positive, school will contact parents of all potentially affected families and ask them to follow the government guidelines which includes isolating for 10 days.
5. If the result is negative, no further action will be required by families.

We do hope that everyone has a healthy and happy holiday and that these protocols do not have to be instigated.

If we do not receive an email by midday on Monday 21st December, we will assume that no pupils have shown signs of Covid over the weekend – which will be wonderful news and we can all relax and enjoy the holidays. Please note, however, that test results, if parents are needing to book a test, may not be back until as late as Thursday 24th December.

I do hope you all manage to have a break and enjoy the holidays with your families.

Kind regards

Mrs Kim Stokes
Executive Headteacher

